

Cherokee Community School District

Celebrate
With The
Graduate



*Regular Board Meeting
May 21, 2018
5:30 p.m.
WHS Conference Room*

Board Members:
Ms. Laura Dawson- President
Mr. Logan Patterson - Vice President
Mr. Paul Fuhrman
Mr. Charles Wulfsen
Mrs. Laura Jones
Mrs. Joyce Lundsgaard, Business Manager/Board Secretary
Mrs. Kimberly Lingenfelter, Superintendent

Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, May 21, 2018 @ 5:30 p.m.

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

<ol style="list-style-type: none"> 1. Call the meeting to order 2. Approve the agenda 3. Roll call of members in attendance 4. Action to excuse board members not in attendance 5. Welcome Visitors Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue. 6. Consent agenda <ol style="list-style-type: none"> A. Approve the minutes of the regular meeting [4-16-18] and superintendent evaluation [4-25-18] B. Approve financial statements C. Approve monthly bills
<ol style="list-style-type: none"> 7. Communication and Reports <ol style="list-style-type: none"> A. Principals' Building Reports/ Instructional Coaches' Reports B. PTA Report C. Directors'/ Superintendent's Report
<p>Policy Change(s): Clerical Change(s): Affirm: 900 Principles and Objectives for Community Relations; 901 Public Examination of School District Records; 902.1 News Media Relations; 902.2 News Conferences and Interviews; 902.3 News Releases; 902.4 Live Broadcast or Videotaping; 903.1 School – Community Groups; 903.2 Community Resource Persons and Volunteers; 903.3 Visitors to School District Buildings & Sites; 903.4 Public Conduct on School Premises</p>
<ol style="list-style-type: none"> 8. New Business <ol style="list-style-type: none"> A. Discussion of/ information concerning teacher leadership positions B. Discussion of/ action concerning contracts for the following instructional coaching positions: <ol style="list-style-type: none"> 1. Natalie Barkley – TK-12 Instructional Coach 2. Linda Ducommun – TK-12 Technology Instructional Coach 3. Jan Tjeerdsma – TK-12 Instructional Coach C. Discussion of/ action concerning contracts for the following mentor teacher assignments: <ol style="list-style-type: none"> 1. ECLC/RES – 2. CMS – Myla Stoneking (Sara Groepper-Year 2) 3. WHS – Jaylene De Vos (Alec Wynn-Year 1), Tim Stoneking (Katie Karels-Year 1) D. Discussion of/ action concerning contracts for the following model teacher assignments: <ol style="list-style-type: none"> 1. ECLC/RES – Jason Wood 2. CMS – Julie Hummel 3. WHS – Becky Lickiss E. Discussion of/ action concerning contracts for the following lead teacher assignments: <ol style="list-style-type: none"> 1. English – Christy Alquist 2. Foreign Language – Beth Ebert 3. Math – Kathy Curtis 4. Social Studies – Collin Johnson 5. Counseling – Jolleen Heater 6. Special Education – Alanna Fuller 7. Physical Education/Health – Cara Lubeck 8. Science – Charity Anderson 9. CTE – Tim Stoneking 10. Fine Arts – Becky Lickiss

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

- F. Discussion of/ action concerning contracts for the following BLT teacher assignments:
 - 1. ECLC/RES – Keara Cormany, Carmen Henke, Amy Letsche, Rachel Lucas, Sue Miller-Laursen, Tasha Timmerman, Stacey Zwiefel
 - 2. CMS – Angie Creel, Shauna Henke, Julie Hummel, Casey Kingdon, Bob Lee, Katie Leonard
 - 3. WHS – James De Vos, Trish Engelke, Amy Fowler, Matt Hoskinson, Travis Schipper, Briana White
- G. Discussion of/ action concerning contracts for the following school improvement teacher assignments:
 - 1. ECLC/RES – Abby James
 - 2. CMS – Kasey Stowater
 - 3. WHS – Beth Ebert
- H. Discussion of/ action concerning contracts for the following communication teacher assignments:
 - 1. ECLC/RES – Amy Brunsting
 - 2. CMS – Megan Pigott
 - 3. WHS – Jill Phillips
- I. Discussion of/ action concerning securing FEH Design’s Bond Referendum informational services for an amount not to exceed \$5,000
- J. Discussion of/ information concerning FEH Design’s Bond Master Plan for Facilities
- K. Discussion of/ action concerning securing BLINK Bond Referendum informational services for an amount not to exceed \$4,725
- L. Discussion of/ action concerning Piper Jaffray Option 2H

Option	Sale of Building plus Energy Rebate	Sales Tax Cash	Net GO Borrowing	Annual GO Payment	Reduction of Property Tax with SAVE \$\$\$	Annual Levy Increase	Estimated Levy Rate	Annual Tax Impact for \$100,000 Home	Annual Tax Impact for Average Acre of Ag Land
2H	4,095,000	750,000	11,935,905	847,501	550,000	297,501	1.00	50.77	1.31

- M. Discussion of/ action concerning donations for special classroom projects and supplies from the Cherokee Education Foundation
- N. Discussion of/ action concerning a resolution of acknowledgement for the Cherokee Education Foundation and Foundation Donors/Supporters for providing \$40,544 for special classroom projects and supplies
- O. Discussion of/ action concerning contracts for coaches for the 2018-2019 school year
- P. Discussion of/ action concerning Board Policy 802.8 Intangible Assets [Second Reading]
- Q. Discussion of/ action concerning Board Policy 802.5 Building and Sites Adaptation for Persons with Disabilities [Second Reading]
- R. Discussion of/ action concerning the resignation of Heather Fitzgerald as WHS Basketball Cheerleading Coach
- S. Discussion of/ action concerning the resignation of Austin Todd as WHS Assistant Football Coach
- T. Discussion of/ action concerning the resignation of Matt Mongan as CMS Boys Basketball Coach
- U. Discussion of/ action concerning the resignation of Corey Stephens as CMS Boys Basketball Coach
- V. Discussion of/ action concerning the resignation of Kristine Zylstra-Tabke as K-6 Vocal Instructor
- W. Discussion of/ action concerning the resignation of Kathy Bork as WHS Art Instructor
- X. Discussion of/ action concerning the resignation of Bev Sprouse as WHS Paraprofessional
- Y. Discussion of/ action concerning the resignation of Penny Pingrey as CMS Lego League Coach
- Z. Discussion of/ action concerning extending a contract to Katie Karels as FCS Instructor, pending BOEE approval
- AA. Discussion of/ action concerning extending a contract to Pamela Frederiksen as K-6 Vocal Instructor
- BB. Discussion of/ information concerning the Employee Handbook for Certified Staff and the Employee Handbook for Support Staff for the 2018-2019 school year
- CC. Discussion of/ information concerning steps in a school bond election – thank and disband Facilities Committee

- 9. Board Committee Reports
 - A. Curriculum and Instruction – Fuhrman, Jones
 - B. Policy – Dawson, Wulfsen
 - C. Finance* – Dawson, Patterson
 - D. Building, Grounds, Capital Projects – Fuhrman, Jones
 - E. Transportation, Nutrition – Patterson, Wulfsen

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10. Items of Interest for the Next Meeting [June 18, 2018 @ 5:30 p.m.]

- A. Discussion of/ action concerning the dairy bid and bread bid for the 2018-2019 school year**
- B. Discussion of/ action concerning participation of Food Service in the IAEP – Iowa Association for Educational Purchasing**

11. Adjournment

Projected Dates/Times for Regular Board of Education Meetings 2018-2019

April 16 th , 2018 @ 5:30 pm	May 21 st , 2018 @ 5:30 pm	June 18 th , 2018 @ 5:30 pm	July 16 th , 2018 @ 5:30 pm
August 20 th , 2018 @ 5:30 p.m.	September 17 th , 2018 @ 5:30 p.m.	October 15 th , 2018 @ 5:30 p.m.	November 19 th , 2018 @ 5:30 p.m.
December 17 th , 2018 @ 5:30 pm	January 21 st , 2019 @ 5:30 pm	February 18 th , 2019 @ 5:30 pm	March 18 th , 2019 @ 5:30 pm

Projected Dates/Times for Management Team Meetings 2018-2019

October 1 st , 2018 @ 5:30 pm	November 5 th , 2018 @ 5:30 pm	December 3 rd , 2018 @ 5:30 p.m.
February 4 th , 2019 @ 5:30 pm	March 4 th , 2019 @ 5:30 pm	April 1 st , 2019 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Regular Board Meeting
April 16, 2018**

The Cherokee Community School District Board of Education held a regular meeting on Monday, April 16th beginning at 5:30 P.M. The meeting was held in the WHS Conference Room, 600 W. Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Approve the agenda

Moved by Patterson, seconded by Wulfsen to approve the agenda. All Ayes

3. Roll call of members in attendance

Board Members Present: Chuck Wulfsen, Laura Dawson, Laura Jones, Paul Fuhrman and Logan Patterson

4. Action to excuse board members not in attendance

All members were in attendance.

5. Welcome Visitors

Visitors were welcomed.

Others Present: Kimberly Lingenfelter, Wade Riley, Scot Aden, Valery Fuhrman, Josh Landhuis, Stacey Zwiefel, Rachel Lucas, Carmen Henke, Matt Basye, John Loughlin, Justin Mohning and Joyce Lundsgaard

6. Consent Agenda

Moved by Fuhrman, seconded by Jones to approve the consent agenda. All Ayes

- Minutes of the meetings – Regular Meeting 3/19/18; Budget Hearing 4/2/18; Management Meeting 4/2/18; Board Work Session 4/11/18
- Financial Statements
- Monthly Bills

7. Communication & Reports

Administrative reports were given by the Superintendent and Building Principals.

8. Policy

Moved by Patterson, seconded by Fuhrman to approve clerical changes to Policies 802.4, Capital Assets - replaces Fixed Assets Management System; 802.4R1, Capital Assets Regulation –replaces Fixed Assets Management System Regulation; 802.4R2 Capital Assets Management System Definitions – replaces 802.4R2 Fixed Assets Management Systems Definitions. Affirm: 802.6, Vandalism; 802.7 Energy Conservation; 803.1 Disposition of Obsolete Equipment; 803.2 Lease, Sale or Disposal of School District Buildings & Sites; 804.1 Facilities Inspections; 804.2 Warning System and Emergency Plans; 804.3 Bomb Threats; 804.4 Asbestos Containing Material; 804.5 Stock Epinephrine Auto-Injector Supply. All Ayes

9. New Business

A. Discussion of/information concerning EMC Insurance

Justin Mohning, Central Insurance, commended the school district for their worker's compensation history and a low mod factor over the past 3 years. Claims history will be a factor in determining the dividends paid back to the district.

B. Discussion of/action concerning FEH Design's Program Compatibility Assessment

Moved by Patterson, seconded by Jones to approve FEH Design's Program Compatibility Assessment as reviewed and approved by the Facilities Subcommittee. The facilities committee studied several options before bringing the recommendation to the board. The recommendation from the committee is for an addition of a PK-4 building south of the middle school. All Ayes

C. Discussion of/information concerning FEH Design's Master Plan for Facilities

Matt Basye, FEH Design, updated the board on the progress in completing a district Master Plan for Facilities.

D. Discussion of/action concerning the 2018 Graduates from Washington High School

Moved by Wulfesen, seconded by Patterson to approve the 2018 graduates from Washington High School. All Ayes

E. Discussion of/action concerning district's self-insurance cost for employee health plan

Moved by Patterson, seconded by Fuhrman to approve increasing the districts self-insurance deductible cost to \$2700 for the employee health plan. All Ayes

F. Discussion of/action concerning visitor bleachers

Moved by Fuhrman, seconded by Jones to approve installing visitor bleachers on the east side of the WHS athletic complex. The bleachers are being donated by Cherokee State Bank. All Ayes

G. Discussion of/action concerning contracts for support staff

Moved by Wulfesen, seconded by Jones to approve contracts for support staff at a 2.15% total package increase for the 2018-19 school year. All Ayes

H. Discussion of/action concerning contracts for directors for the 2018-19 school year

Moved by Patterson, seconded by Jones to approve contract for directors at a 2.15% total package increase for the 2018-19 school year. All Ayes

I. Discussion of/action concerning contracts for coaches for the 2018-19 school year

Moved by Fuhrman, seconded by Wulfesen to approve contracts for coaches and sponsors as presented. All Ayes

J. Discussion of/action concerning contracts for administrators for the 2018-19 school year

Moved by Patterson, seconded by Jones to approve contracts for administrators at a 2.15% total package increase with an additional increase of \$4,100 for the H.S. Principal. Superintendent contract is for a year 1 of 3; Middle School and Elementary Principal for a year 1 of 2 and the High School Principal a year 1 of 1. All Ayes

K. Discussion of/action concerning out of state travel for James DeVos – AP Biology

Moved by Wulfesen, seconded by Patterson to approve out of state travel for James DeVos/AP Biology class to go to the Omaha Doorly Zoo. All Ayes

L. Discussion of/action concerning tool for superintendent evaluation

Moved by Patterson, seconded by Wulfsen to approve the IASB Abbreviated Evaluation Form for the superintendent's evaluation. All Ayes

M. Discussion of/action concerning superintendent evaluation

The superintendent's evaluation will be held at Danny's Sport Spot on April 25th beginning at 6:00 P.M. All Ayes

N. Discussion of/action concerning the resignation of Lisa Breyfogle

Moved by Patterson, seconded by Jones to approve the resignation of Lisa Breyfogle as FCS Instructor with appreciation for her years of service to the district. All Ayes

O. Discussion of/action concerning the resignation of Collin Johnson

Moved by Fuhrman, seconded by Jones to approve the resignation of Collin Johnson as CMS Girls Basketball Coach. All Ayes

P. Discussion of/action concerning the resignation of Darren Zwiefel

Moved by Jones, seconded by Patterson to approve the resignation of Darren Zwiefel as CMS Girls Basketball Coach. All Ayes

Q. Discussion of/action concerning the resignation of Nancy Napier

Moved by Patterson, seconded by Jones to approve the resignation of Nancy Napier as Food Services Worker with appreciation for her 32 years of service to the district. All Ayes

R. Discussion of/action concerning extending a contract to Dan Otto

Moved by Fuhrman, seconded by Jones to extend a contract to Dan Otto as CMS Paraprofessional. All Ayes

S. Discussion of/action concerning extending a contract to Peggy Blood

Moved by Fuhrman, seconded by Jones to extend a contract to Peggy Blood as CMS Paraprofessional. All Ayes

T. Discussion of/information concerning Board Policy 802.8 Intangible Assets/802.5 Building and Sites

Discussion was held regarding Board Policy's 802.8 Intangible Assets and 802.5 Building and Sites Adaptation for Persons with Disabilities. The policy's will be affirmed at the May board meeting.

10. Adjournment

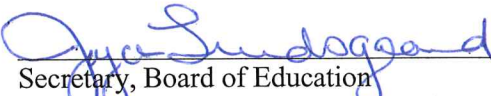
Moved by Patterson, seconded by Jones to adjourn the meeting at 6:52 P.M. All Ayes

Superintendent Evaluation – Wednesday, April 25th – 6:00 P.M.

Regular Meeting – Monday, May 21st – 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Special Meeting – Superintendents Evaluation
April 25, 2018**

The Cherokee Community School District Board of Education held the Superintendents Evaluation on Wednesday, April 25, 2018 beginning at 6:00 P.M. The meeting was held at Danny’s Sport Spot, 1013 S. 2nd Street, Cherokee Iowa.

1. Call meeting to order

The meeting was called to order at 6:28 P.M.

2. Approve the agenda

Moved by Jones, seconded by Wulfsen to approve the agenda. All Ayes

3. New Business

Conduct evaluation of the superintendent

Moved by Patterson, seconded by Fuhrman to go into closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the competency of an individual and the individual has requested a closed session. Ayes: Patterson, Fuhrman, Jones, Wulfsen, Dawson

The board entered into closed session at 6:29 P.M.

Kim Lingenfelter joined the board at 7:45 P.M.

The board resumed in open session at 8:36 P.M.

4. Adjournment

Moved by Patterson, seconded by Jones to adjourn the meeting at 8:36 P.M. All Ayes

Regular Meeting – Monday, May 21st, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Published Budget Report
 All Funds
 4/30/2018

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	5,496,566.64	5,496,566.64	8,160,000.00	67%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	157,987.65			
Inst. Staff Support Svcs	(2200-2299)	364,180.18			
General Administration	(2300-2399)	239,270.63			
Building Administration	(2400-2499)	500,896.36			
Business Administration	(2500-2599)	419,503.53			
Plant Operation & Maint	(2600-2699)	841,694.48			
Student Transportation	(2700-2799)	254,108.45			
TOTAL SUPPORT SERVICES			2,777,641.28	4,190,000.00	66%
NON INSTRUCTIONAL PGMS	(3000-3999)	418,927.66	418,927.66	594,000.00	71%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	701,540.19			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	451,298.00			
Transfer to Debt Service	(6240)(6900)	-			
TOTAL OTHER EXPENDITURES			1,152,838.19	1,843,101.00	63%
TOTAL EXPENDITURES			9,845,973.77	14,787,101.00	67%

Financial Report - April 18

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,170,250.93	1,703,001.15	851,379.13	\$ 3,021,872.95
Management	538,531.91	146,854.90	328.78	685,058.03
Self-Insurance Fund	1,351,024.66	11,302.95	11,651.16	1,350,676.45
Subtotal General Fund	4,059,807.50	1,861,159.00	863,359.07	5,057,607.43
Activity	134,189.52	17,995.22	21,572.45	130,612.29
PPEL	184,829.80	119,324.66	12,003.20	292,151.26
Capital Projects (Sales Tax)	1,269,867.88	65,185.83	-	1,335,053.71
Debt Service	-	-	-	-
Hot Lunch	206,557.79	52,154.60	95,646.83	163,065.56
Trust and Agency	30,159.88	179.07	-	30,338.95
Total - All Funds	\$ 5,885,412.37	\$2,115,998.38	\$ 992,581.55	\$ 7,008,829.20

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	3	
Checking	3 Fund: 21 STUDENT ACTIVITY FUND	
State Track meal money		
13234	Cash and Joyce Lundsgaard	270.00
Girls Golf entry fee		
12894	Maple Valley-Anthon Oto High School	10.00

Fund Total: 280.00
Checking Account Total: 280.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
	ISP Technology supplies	
	ISP Curriculum-Hoskinson-1 item returned	
	ISP Technology supplies	
	ISP Technology supplies	
13771	Amazon Capital Services	365.61
	Maint mop service	
	Maint mop service	
10183	Aramark Uniform Services AUCA Chicago Lockbox	445.31
	Ind Arts-paint/primer	
	ISP Curriculum-1st grade science	
10021	Bomgaars	75.59
	Mileage-Skills Day Competition @ WIT	
	Mileage-Hospitality/Tourism Man Advisory	
13013	Breyfogle, Lisa	160.48
	Trans repair parts	
	Ballfield mower key	
10396	Builder's Sharpening and Service	11.74
	Budget hearing/management team	
	Board work session	
18221	Chronicle Times, The	93.84
	Sewer-929 N Roosevelt	
10084	City of Cherokee	694.83
	ISP Music-piano tuning	
11794	Dave's Piano Service	300.45
	Heater-signature/embossed stamps	
	Heater-signature/embossed stamps	
	Music department stamps	
12531	Des Moines Stamp Mfg. Co.	179.95
	Dryer repair	
10245	Ebert TV and Appliance	92.90
	TAG field trip	
13915	Greatest Escape, The	742.50
	Ed Foundation - 3rd grade	
13704	Grotto of Redemption	227.50
	Mileage-Student college visit	
10921	Heater, Jolleen	17.27

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	WHS FCS groceries	
	Graduation speech tryouts- rolls/milk/jui	
	CMS FCS groceries	
	UPS shipping-time clock	
	WHS FCS groceries	
	UPS Shipping - Vannatta	
10274	Hy-Vee Food Stores, Inc	302.10
	Medicaid	
12846	Iowa Department of Human Services	3,088.29
	Diplomas/covers	
12270	Jostens	1,020.39
	TAG registration	
13914	Lakeland TAG	45.00
	WHS Choir materials	
12921	Lickiss, Becky	58.80
	Mileage-Regional meeting/Compliance Semi	
10628	Lundsgaard, Joyce	54.81
	Long jump runway patch material	
31995	MF ATHLETIC CO.	265.50
	WHS band materials	
	ISP CMS Band - Tambourine	
	WHS band materials	
	ISP CMS Band - Tambourine	
	CMS band	
	CMS band resale	
	ISP CMS band repair-bassoon	
10894	MidBell Music, Inc.	418.95
	Roosevelt art room heat pump	
11495	Modern Heating and Cooling, Inc.	186.58
	Trans repair parts	
	Trans repair parts	
	Trans repair parts	
10180	Motor Parts Sales	138.44
	Trans tires-white suburban	
10425	Northside Tire Inc	593.15
	Ed Foundation-AP Biology Trip	
13217	Omaha's Henry Doorly Zoo and Aquarium	118.00
	8th grade play shirts	
10188	Pilot Rock Signs	398.50

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Roosevelt boiler recertification		
13215	Plains Boiler Service	430.16
Sprinkler parts for ballfields		
13588	Reams Sprinkler Supply	47.52
Trans repair parts		
12768	School Bus Sales	82.56
Maint-cafeteria replacement seats		
13660	SICO America Inc.	736.01
Bus driver meal		
13440	Sizeland, Harry	10.00
Professional development		
10797	South O'Brien Schools	799.35
Shared swimming agreement		
30731	Storm Lake High School	250.00
Misc supplies		
13294	SUPPLYWORKS	663.92
WHS principal		
18319	Verizon Wireless	403.61
Return shipping costs		
13701	Wayfair, LLC	176.61
Ed Foundation-3rd grade		
13703	West Bend Historical Society	190.00

Fund Total: 13,886.22

Checking Account Total: 13,886.22

Checking

2

Checking 2 Fund: 33 Local Option Sales and Service Tax Fund

Architectural/Engineering services

20224 FEH Design 5,200.00

Fund Total: 5,200.00

Checking Account Total: 5,200.00

Checking

3

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

Girls regional golf

13922 Allen, Meet Manager, Larry 60.00

CMS track-discus/shot put
Graduation cords-vocal/band

CMS track-discus/shot put
13771 Amazon Capital Services 295.34

B basketball fundraiser-

05/07/2018 7:47 AM

User ID: LDG

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
padded chairs		
19014	Cherokee Comm School District	1,150.00
Officials-JV/V Baseball - 5/24		
12934	Cole, Brian	110.00
Speech awards		
12371	Creative Services	247.32
Sectional golf		
13917	Deer Run Golf Course	70.00
Booster club/wrestling fundraiser		
13920	Display Dimensions	2,597.50
Hub groceries		
10067	Fareway Stores, Inc.	123.79
JV/V softball officials - 5/23		
Officials-JV/Varsity Baseball 5/31		
30936	HARRIMAN, WADE	210.00
Tennis warmups-resale		
31069	Hauff Mid-America Sports, Inc.	39.50
Entry fee-boys golf		
30730	LeMars Community Schools	50.00
FFA cookie dough		
Track concessions		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	144.68
CMS track		
31995	MF ATHLETIC CO.	60.95
Officials-JV/V Baseball - 5/24		
31646	MOUSEL, TIM	110.00
Officials-Varsity Baseball 5/26		
13921	Samp, Jacob	185.00
Officials-Varsity Baseball 5/26		
12650	Sanow, Brett	185.00
JV/Varsity track entry fee		
31049	Spencer High School	100.00
Girls golf entry fee		
30731	Storm Lake High School	80.00
Track meet scoring		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12764	Tesch, Shannon	750.00

JV/V softball officials -
5/23

Officials-JV/Varsity
Baseball 5/31

31584	Wessling, Doug	210.00
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Fund Total: 6,779.08

Checking Account Total: 6,779.08

Checking 4
Checking 4 Fund: 61 SCHOOL NUTRITION FUND

Food service-keypads		
13771	Amazon Capital Services	42.36

Food items		
Food items		
11224	Chesterman Co.	392.00

CMS milk		
WHS milk		
Roosevelt milk		
CMS milk		
WHS milk		
Roosevelt milk		
CMS milk		
WHS milk		
Roosevelt milk		
40114	Dean Foods North Central	1,194.19

Food items		
Food items		
40032	Earthgrains	562.50

Food items		
10067	Fareway Stores, Inc.	83.09

Extermination service		
10979	Guardian Pest Solutions	150.00

Food items		
Food items - ala carte		
Food items		
Food items - ala carte		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	7,106.53

Fund Total: 9,530.67

Checking Account Total: 9,530.67

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
	Gas service-929 N Roosevelt	
	Gas service-320 Gillette-busbarn	
	Gas service-600 W Bluff-WHS	
	Gas service-600 W Bluff-WHS	
	Gas service-336 Gillette-Armory	
	Gas service-206 E Indian-CMS	
10094	Alliant Energy	10,821.46
	ISP Curriculum-Hoskinson	
	ISP Technology	
13771	Amazon Capital Services	1,323.98
	Maint mop service	
	Maint-mop service	
10183	Aramark Uniform Services AUCA Chicago Lockbox	423.78
	Conference meals	
	Conference lodging-Lundsgaard	
	Lodging-Tech conference	
	Maint-masterlock padlock key	
	Lodging-Ohlendorf	
	Lodging-IHSADA-Landhuis	
	Fuel	
	Ed Foundation-Burch	
	Maint supplies	
	Maint-vac bags	
	Maint supplies	
12882	ATIRACredit MasterCard	2,045.78
	Roosevelt water softener	
	CMS nurse office-water	
10079	Blaine's Culligan and Sundance Spas	55.00
	Trans supplies	
	Maint supplies	
	Maint supplies	
	Trans supplies	
	Maint supplies	
	Trans supplies	
	Maint supplies	
	Maint supplies	
	Maint supplies	
	Busbarn water softener	
	Maint supplies	
	Trans supplies	
	Busbarn softener salt	
	Maint supplies	
	Trans supplies	
10021	Bomgaars	674.22

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Nurse - gloves		
13669	Brown, Jillian	24.60
Wellness Incentive-cash awards		
13234	Cash and Joyce Lundsgaard	330.00
Central Office printer		
12726	CDW Government, Inc.	269.00
Phone charges-CMS		
Phone charges-WHS		
Phone charges-WHS		
Phone charges-Roosevelt		
Phone charges - Food service		
Phone charges - busbarn		
Phone charges - Central office		
10113	Century Link	872.70
Sewer-600 W Bluff-busbarn		
Sewer-636 Gillette-Armory		
Sewer-600 W Bluff-WHS		
Sewer-600 W Bluff-WHS		
Sewer-206 E Indian-CMS		
10084	City of Cherokee	1,782.42
Legal services		
10305	Cornwall, Avery, Bjornstad, Scott and Davis	420.00
WHS fundraiser		
10035	Crossroads	156.75
CMS HVAC		
13891	DB Water Technologies	489.35
WHS FCS groceries		
10067	Fareway Stores, Inc.	80.63
Grounds maint-sand for long jump pit		
12790	Hallett Materials	25.00
Conference lodging - Aden		
10276	Holiday Inn Airport Conference Center	221.76
Fuel - 8.860 gal		
Fuel - 24.695 gal		
Fuel - 15.940 gal		
Fuel - 10.944 gal		
Fuel - 7.701 gal		
Fuel - 26.319 gal		
Fuel - 12.756 gal		
Fuel - 24.796 gal		
Fuel - 16.622 gal		
Fuel - 33.094 gal		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Fuel - 10.000 gal	
	Fuel - 9.618 gal	
	Fuel - 14.057 gal	
	Fuel - 25.014 gal	
	Fuel - 10.555 gal	
	Fuel - 26.761 gal	
	Fuel - 15.890 gal	
	Fuel - 2.367 gal	
	Fuel - 1.315 gal	
	Fuel - 24.001 gal	
	Fuel - 19.967 gal	
	Fuel - 26.989 gal	
	Fuel - 22.500 gal	
	Fuel - 25.814 gal	
	Fuel - 20.583 gal	
	Fuel - 20.551 gal	
	Fuel - 25.729 gal	
	WHS FCS groceries	
	WHS FCS groceries	
	CMS FCS groceries	
	WHS FCS groceries	
	CMS FCS groceries	
	WHS FCS groceries	
	UPS Shipping	
	WHS FCS groceries	
10274	Hy-Vee Food Stores, Inc	1,456.73
	Background checks	
11789	Iowa School Finance Information Service	42.00
	Ed Foundation-Field Trip- Jay DeVos	
11562	IOWA STATE UNIVERSITY THEATRE	180.00
	Iowa Assessment materials	
10555	Iowa Testing Programs	6,662.10
	CMS Vocal music	
	WHS Band music	
	WHS Vocal - contest music	
	WHS Vocal - contest music	
	Graduation music	
12200	J.W. Pepper and Son, Inc.	332.46
	Maint emergency lights	
	Maint emergency lights- credit	
10339	LESSMAN ELECTRIC SUPPLY CO.	203.50
	2 bus driver meals	
12775	Mallory, Rachel	15.94
	IALF grant - lumber-Carver	
11735	Marcus Lumber	41.16
	Electricity-Doupe ballfields	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Electricity-929 N Roosevelt	
	Electricity-334 Gillette- busbarn	
	Electricity-338 Gillette- armory	
	Electricity-206 E Indian- CMS	
	Electricity-600 W Bluff-WHS	
	Electricity-600 W Bluff- concession	
12363	MidAmerican Energy Company	8,264.26
	ISP WHS Band repair-Alto Sax	
	ISP WHS band repair	
	ISP WHS band repair	
	WHS Band resale	
	WHS Band resale	
	ISP CMS band repair- baritone	
	CMS Band resale	
10894	MidBell Music, Inc.	754.36
	WHS shop heat/boiler repair	
11495	Modern Heating and Cooling, Inc.	743.71
	Trans repair part	
10180	Motor Parts Sales	2.68
	Bus driver meal	
12993	PITTS, KELLY	8.11
	SpEd reading materials- Cormany	
12789	Resources for Reading	180.11
	Garbage collection	
10217	Sanitary Services, Inc.	2,435.62
	Snow removal - CMS 4/3-4/9	
	Snow Removal Roosevelt 4/3- 4/9	
	Snow removal WHS 4/3-4/9	
	Snow removal CMS - 4/15-16	
	Snow removal-Roosevelt 4/15-16	
	Snow removal-WHS 4/15-16	
13615	SCE	4,195.00
	Registration-Riley	
	Registration-Aden	
10087	School Administrators of Iowa	2,000.00
	Trans repair parts	
	Trans repair parts	
	Trans repair parts-credit	
	Trans repair parts	
	Trans repair parts	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12768	Trans repair parts-credit School Bus Sales	282.04
11884	ECLC SpEd gloves School Specialty, Inc.	67.80
18364	Bus driver meal Sipes, William J.	7.46
13440	Bus driver meal Sizeland, Harry	6.73
11568	Snow plow cutting edge/bolts Steffen Truck Equipment, Inc.	383.37
13294	Maint-summer floor care supplies Maint-summer floor care supplies Maint-summer floor care supplies SUPPLYWORKS	1,371.01
13165	CMS Security service Tyco Integrated Security LLC	136.10
11624	Roosevelt window repair Valley Glass Co	64.00
10300	Prom salary donation Washington High School	957.00
11922	SpEd Tuition WAVERLY-SHELL ROCK COMM SCHOOLS	4,022.15
10248	Great Start - spring semester Western Iowa Tech Comm College	4,690.00
10402	Discount Wigman Company	93.10
	Fuel - 57.553 gal	
	Fuel - 27.462 gal	
	Fuel - 57.004 gal	
	Fuel - 36.035 gal	
	Fuel - 52.000 gal	
	Fuel - 27.009 gal	
	Fuel - 43.018 gal	
	Fuel - 49.743 gal	
	Fuel - 67.007 gal	
	Fuel - 35.010 gal	
	Fuel - 4.584 gal	
	Fuel - 68.229 gal	
	Fuel - 70.006 gal	
	Fuel - 44.967 gal	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Fuel - 72.035 gal		
Fuel - 63.089 gal		
Fuel - 34.034 gal		
Fuel - 37.151 gal		
Fuel - 60.506 gal		
Fuel - 70.002 gal		
Fuel - 68.018 gal		
Fuel - 29.615 gal		
Fuel - 31.017 gal		
Fuel - 66.563 gal		
Fuel - 43.604 gal		
Rebate		
10361	Your FleetCard Program	2,773.39

Ed Foundation-Opera IA expenses		
11392	Zylstra-Tabke, Kristine	118.30

Fund Total: 62,506.62

Checking	1	Fund: 71	SELF-INSURANCE FUND
Administration fee			
13725	Mid-Amerian Benefits, Inc.		1,664.10

Fund Total: 1,664.10

Checking Account Total: 64,170.72

Checking	2	Fund: 36	PHYSICAL PLANT & EQUIPMENT
Geotechnical report			
12487	Certified Testing Services, Inc.		1,000.00

Roosevelt furniture-desks			
11184	Iowa Prison Industries		1,050.00

Fund Total: 2,050.00

Checking Account Total: 2,050.00

Checking	3	Fund: 21	STUDENT ACTIVITY FUND
Co-Ed track starter			
30839	Anderson, Curt		160.00

NHS pins/membership cards			
Softball fundraiser			
boys golfballs			
12882	ATIRAccredit MasterCard		725.92

Speech materials			
11646	BROOKLYN PUBLISHERS LLC		13.75

WHS concessions			
Track concessions			
11224	Chesterman Co.		598.60

Varsity letters and bars			
13770	Classic Sportswear		2,216.05

SB pitching machine-

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10676	Boosterclub Decker Sporting Goods	2,419.00
31438	Golf apparel Fan Cloth Products LLC	230.00
10067	Hub groceries Hub groceries Fareway Stores, Inc.	109.04
31069	Baseball-coaches resale Hauff Mid-America Sports, Inc.	88.50
12907	Girls track entry fee Hinton High School	90.00
10274	Track concessions Hy-Vee Food Stores, Inc	37.73
10862	ICDA High School Choral Award ICDA, Inc.	28.00
30806	Jazz band awards Instrumentalist Company, The	70.00
13843	FFA state leadership convention Iowa FFA Association	330.00
31080	WHS Band awards Iowa High School Music Association	108.00
12894	Boys track entry fee Maple Valley-Anthon Oto High School	160.00
30848	Tomahawk coronation RHOADSIDE BLOOMING HOUSE	180.00
30982	Girls Golf entry fee Sibley-Ocheyedan High School	40.00
31049	Girls track entry fee Spencer High School	90.00
30731	Girls track entry fee Storm Lake High School	160.00
13641	Sp Olumpics-Autism shirts resale Workplace Pro	327.75
11392	Honor Choir registration Honor choir meals Zylstra-Tabke, Kristine	80.00

Fund Total:

8,262.34

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>	
			Checking Account Total: 8,262.34
<u>Checking</u>			
		4	
Checking		4	Fund: 61 SCHOOL NUTRITION FUND
			Food service phone
19014	Cherokee Comm School District	68,037.79	
			Food items
			Food items
11224	Chesterman Co.	282.00	
			WHS milk
			Roosevelt milk
			CMS milk
			WHS milk
			Roosevelt milk
			CMS milk
			WHS milk
			Roosevelt milk
			WHS milk
			Roosevelt milk
			CMS milk
40114	Dean Foods North Central	1,311.43	
			Food items
40032	Earthgrains	252.80	
			Food items
10067	Fareway Stores, Inc.	17.16	
			Extermination service
			Extermination service
10979	Guardian Pest Solutions	300.00	
			Shortage-french toast sticks
40242	Keck, Inc	6,881.26	
			Supply credit
			Food items
			Food items - ala carte
18253	MARTIN BROS. DISTRIBUTING CO., INC.	2,802.43	
			Fund Total: 79,884.87
			Checking Account Total: 79,884.87

<u>Vendor ID</u>	<u>Vendor Name</u>		<u>Amount</u>
Checking		3	
Checking		3	
Prom DJ		Fund: 21	STUDENT ACTIVITY FUND
13626	Samsel, Chris		450.00

Fund Total: 450.00
Checking Account Total: 450.00

MAY 2018 ECLC AND ROOSEVELT BOARD REPORT

Valery Fuhrman, ECLC and Elementary Principal

Jan Tjeerdsma, Instructional Coach

District Mission: "With community involvement, we will empower learners to become contributing members to our changing world"

District Goal Actions

1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.

- 3rd and 4th have been able to use their chromebooks for a lot of spring testing. We needed to provide some support regarding a pop up blocker issue, but all worked out.
- We are excited by a lot of support from the Education Foundation for some new iPads. We will work with the IT department to consider how to prioritize and support the other technology requests for the year.
- Our kindergarten classes had an opportunity to work with a new interactive 3-dimensional iPad application and some robots during STEM Day (More information below).

2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing Characteristics of Effective Instruction (**Student Centered-Teaching for Learner Differences-Assessment for Learning-Rigor and Relevance-Teaching for Understanding**).

- PD on 5/9/18 included a webinar with the DE's Stefanie Wagner discussing an overview of the Iowa Core Social Studies Standards. We are in year 1 of the implementation timeline which includes learning more about the standards and the instructional shifts they bring.
- We are completing spring assessments with FAST. We did the required reading assessments and are piloting the math assessments. A great deal of time has been devoted to training and certifications; the online FAST site includes: aMath, CBMath (Process, Automaticity, CAP) & earlyMath.
- PD on 5/16/18 was devoted to Iowa Test analysis. Teachers worked in teams, summarizing their findings. A shared folder has been created so the staff can view and revisit their findings as we focus on shifts in curriculum & instructional strategies. Our final PD will be devoted to FAST reading & math analysis.

3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Our staff continues to work with their business partners. This has been a great experience for our staff & students.
- May 2 was Kindergarten STEM Day. Parents and grandparents were invited to participate in several activities related to science, technology, engineering, and/or Math. Our Kindergarten Team, Instructional Coaches, and some members of the community helped plan and facilitate the event.
- May 3 was Spring Wellness Day. We invited several community persons to discuss health, wellness and safety.
- May 6-10 was Teacher Appreciation Week. The staff was recognized by their administrator, instructional coaches, and the PTA with words of encouragement and treats throughout the week.
- Seniors to visit RES on May 18, dressed in their graduation attire.

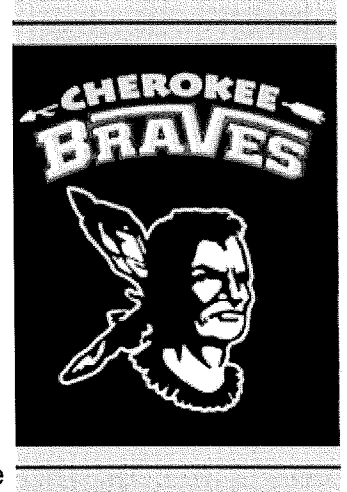
Other Notes:

- TK- we will have two sections of TK next year which allows us to serve the full list of students who parents requested or teachers recommended for a total of 21 students at this time. Letters have been sent home to families indicating their placement in our TK program.
- ECLC- we were able to accept all students who had applied and confirmed their participation in the ECLC program as of 5/10/18. We will integrate 3 and 4 year old students in classrooms to allow all requests. This works as the program structures are very similar with required routine components (opening message, story, playground, centers, etc.) and allows for differentiation of instruction at small group tables for students as well. We have a total of 74 students on our list for ECLC next year; 24 3-year olds and 50 4-year olds. Letters have been sent home to families indicating their class section/teacher.

CMS Principally Speaking

May 2018

Cherokee Community School District



District Mission

"With community involvement, we will empower learners to become contributing members to our changing world.

- May 2nd CMS 7th graders took part in a Career Day out at WIT. CMS partnered up with Cherokee Economic Development, Cherokee Chamber, and Western Iowa Tech to expose the 7th graders to 12 various career opportunities available in Cherokee. The common theme with every speaker was technology and you can have a good career right here in Cherokee. The day was very successful and we will continue this event in the future.

District Goals

Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- Right now we are debating on whether to let the 7th and 8th graders take their computers home next year? We are looking at the pros and cons. We hope to decrease damage but we do not want to take away from students working at home.

Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.

- Language Arts and Math teachers spent a day working on curriculum, intervention, and teaching strategies for teaching in a block for next school year. Sara Youngers came down to work with the Language Arts teachers along with Mrs. Ducommun.

Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Question for the board? We have a lot of trophies from many different years. My question would be how long do we hang onto them? Do we put trophies in there that are not school sponsored? Right now the only trophy that the MS would receive would be in track. No other activity hands out a trophy. We would like to use the cases to display student work.



WHS Building Report

May 2018

District Mission: “With community involvement, we will empower learners to become contributing members to our changing world”

District Goals:

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- Teachers are enjoying once a month PD time devoted to learning new tech tools to use in their classrooms. This month we learned about Augmented Reality.
- Teachers are continuing to use Swivl robots and school ipads to record lessons for reflection each quarter to help improve instructional delivery. This quarter teachers are filling out reflective forms and setting goals for next year’s classroom instruction.
- While we have the Swivl robot available for use, the teachers are also able to use the Swivl app on any iPad or device. This has been very beneficial for the teachers in recording their lessons and sending them easily to students who missed class time.
- We are looking into tripod mounting devices for the iPads so teachers could set them up and get a broad view of their classroom instruction.
- **GROW:** Looking at establishing a new grading system at WHS for 2019-2020 school year. We are established a Grading Team where we plan to visit some progressive schools that have incorporated new grading practices.

2. Increase implementation and alignment of Iowa Common Core Curriculum utilizing characteristics of effective instruction.

- Teachers are continuing to work on curriculum outlines and have a solid foundation started to show what’s happening in each of the high school classes.
- We spent quite a bit of time during our professional development this month looking at our Iowa Assessment data. Teachers got to focus on the big picture of how WHS did as a whole and then break it down into specifics. The teachers appreciated being able to look at this data as a WHS team.
- PD on April 4th was focused on Classroom Management (APL Strategy) and Student Motivation. Natalie gave a quick presentation on motivation techniques for students as this time of the year can be a struggle. She shared resources and teachers were able to discuss ways they are successfully motivating and managing classes and share tips and questions with each other.
- Curriculum purchases are nearing finalization. Natalie is working with Kim to nail down numbers and exact price quotes for the curriculum groups purchasing this year.
- We are looking forward to calculating data on how effective our intervention time has been for our students here at WHS during the 4th quarter.

3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- On May 11 seniors had the opportunity to hear from community leaders and then rotated through mock interviews with 20+ business men and women. This gave them one more boost of real world experience before they graduate and take the next step into adulthood.
- On Friday, May 18 the seniors will be walking through Roosevelt Elementary with their caps and gowns. We’re excited to share this event on Facebook Live and have the young students in the district celebrate our graduates.
- Our Character Development is teaming up with the Cherokee Parks and Rec department to help the Bacon Aquatic Center get ready for the summer. We appreciate this class and all of the things Mr. Hoskinson and Mr. Westhoff have done to help our community throughout the year..

Mr. Wade Riley- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

PTA Minutes

April 24th, 2018

Present: Jenna Johnson, Laura Benson, Valery Fuhrman, Carmen Henke, Kathy Nelson, Jen Burch, Amy Patterson

1. Treasure Report: \$13,893.40
2. Approved requests for Jill Brown, Scot Aiden and Kindergarten STEM Day supplies
3. Class Picture orders--397 5x7's, 106 8x10's ordered
4. Approved Mystery Science renewal for 2018-19 (\$1000)
5. 2-PTA Scholarships were chosen and will be awarded on Senior Award Night.
Applicants were qualified to apply with:
 - a. A 3.0 GPA
 - b. Pursuing a degree in education
6. Next meeting is May 15th.

Notes for the Board from the Superintendent – May 2018

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

May Standard: Sustain and enhance district resources through planning and fiduciary oversight by monitoring and evaluating the financial health of the district; ensuring accountability and transparency in board decision making; ensuring strong financial planning for the district; ensuring the district budget aligns with district goals and multi-year plans; ensuring sufficient risk management is in place to protect district resources; and ensuring school facilities enhance and enrich student and staff learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- News from Technology Director, William Halder
 - School year is coming to an end and we are gearing up for chromebook turn-ins. We will begin sorting through all of them to determine replacement or reuse of the chromebooks returned that are 4+ years old. Then comes preparation for the summer expected projects, I have submitted to E-Rate the items for replacement and am currently working with them to correct an entity which is in our list of schools but is actually a program not an entity. Hopefully we will have this part of the E-Rate taken care of and can move forward to them finishing their review of all projects and will let us know what qualifies and what does not. I will be utilizing 3 students for help this summer, Dylan Hamilton, Rodrigo Rivera and Dale Biliam. We will also be changing to a 4 day, 10 hour work week and are still working out the process.

Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports – Principals – on the agenda
- Curriculum Purchasing Year for Foreign Language, Health, Physical Education, and English Learners
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov
This website provides access to a variety of reports covering multiple areas including district and school profiles, financial reports and school and district plans.

Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports – Principals – on the agenda
- Snow Makeup Days/Dismissal Times:
 - 4/03/18 Student Make-up Date - **Tuesday, May 29, 2018**
 - 4/18/18 Student Make-up Date - **Wednesday, May 30, 2018**
 - 4/03/18 Staff PD Day - **Thursday, May 31, 2018**
 - 5/29/18 Staff PD Day - **Friday, June 1, 2018**
 - 5/23/18 - 2:30 Dismissal - Teacher Collaboration
 - 5/25/18 - Regular Dismissal
 - 5/30/18 - 1:00 Dismissal
- K-12 Desk Audit – submitted 11/28/17 – DE approved 4/18/18
- Cherokee Education Foundation - on the agenda
- Employee Handbooks - on the agenda
- Board Committee Rotations – Management Team Meetings – Subject to Change

October 1 st , 2018 @ 5:30 Board Policy Grievances	November 5 th , 2018 @ 5:30 Student Achievement Data – APR SIAC Members Invited	December 6 th , 2018 @ 5:30 Building, Grounds & Capital Projects
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Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

February 4 th , 2019 @ 5:30 Curriculum & Instruction Foreign Language, Health, PE, ELL	March 4 th , 2019 @ 5:30 Transportation & Nutrition Wellness Policy Review	April 1 st , 2019 @ 5:30 Finance – Budget Hearing – 5 Year SIAC Members Invited
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Transportation and Nutrition Update

- News from Nutrition Director, Cara Jacobson
 - Summer lunch will be held at Washington High school during June, Monday-Thursday 11:00-12:30 starting June 4th - we promoted it on the Wellness day, and I am in the process of emailing parents, and passing out fliers. I have contacted all the coaches to let them know that it will be available in June for any camps that will be going on. Bus routes will be established after I hear back from emails. Mike Wiederholt always is flexible to help bring the children to lunch.
 - I am currently receiving applications for the a full time staff position.
 - We participated in the wellness day at Roosevelt and we made strawberry parfaits with the students, it was a hit! Thank you!
- News from Transportation Director, Mike Wiederholt
 - The bus barn has been busy with Spring sports that are now winding down.
 - We still have quite a few field trips the last couple of weeks of school and then we will jump right into baseball and softball.
 - Bus inspection is June 12th.

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer’s Report – on the agenda
- Teacher Leadership Compensation grant/positions - on the agenda
- Contracts – Coaches - on the agenda

Building, Grounds, and Capital Projects Update

- FEH Design’s Bond Referendum informational services – on the agenda
- FEH Design’s Master Plan - on the agenda
- BLINK Bond Referendum informational services – on the agenda
- Piper Jaffray - on the agenda
- Steps in a School Bond Election – on the agenda
- Track - Beck Engineering
- Facilities Committee - officially disbanded - Thank you to all committee members for your volunteer service to the district and your recommendation to the Board!
- News from Jeff Miller, Building and Grounds Director
 - No report submitted as he plans to be in attendance.

IASB Update & Other

- May is school board recognition month! Thank you Board members for your volunteer service to the district!
- IASB 73rd Annual Convention – Des Moines – November 14-16, 2018
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSAl/IDOE]

- Board Policy – Affirm – on the agenda
- SAI & IASB Legislative Summaries are included in the May board packet
- Board Policy 802.8 Intangible Assets and 802.5 Building and Sites Adaptation for Persons with Disabilities – on the agenda [Second Reading]
- Legislative News/Updates/Priorities from our Partners in Education:

http://www.sai-iowa.org/sai-legislative-priorities.cfm	https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&utm_source=govdelivery	http://www.rsaia.org/legislative.html
http://www.ia-sb.org/Main/Advocacy_Center3/Advocacy_Agenda/Legislative-Priorities/Main/Advocacy_Center/IASB_s_Advocacy_Agenda/Legislative-Priorities.aspx?hkey=19e89bb6-0b58-4dca-9bb1-6e279051f829		

IASB - 2018 Legislative Session Wins

1. **Supplemental State Aid: \$32 million:** Hard to view this as a win as the limits of a 1 percent increase in state aid will continue to stretch district budgets. However, in a year when money was tight, and the state budget underwent cuts, K-12 was one of few budget areas that obtained an increase and was held harmless in mid-year budget reductions.
2. **\$14 million for district cost per pupil and transportation equity:** The legislature took an important first step in rectifying funding inequities in enacting a modified version of IASB's roadmap to phase in a solution. Legislators have stated their intention to improve on this item during the next legislative session.
3. **Operational sharing incentives extended:** This was a priority issue for this session after unanimously passing the House during the 2017 session. The legislature extended this important incentive for five years. Additionally, social workers were added to the list of eligible positions.
4. **Increased flexibility for local decision-making on categorical funds:** Building off last year's flexibility legislation, this gives districts additional local control over more categorical funds.
5. **No Vouchers/ESA's:** Another IASB member priority was to stop any legislation to create an education savings account or voucher. Several bills were introduced but public education voices were heard, and the legislature did not take up those pieces of legislation.
6. **Elimination of the language reducing the number of AEAs:** The legislature was looking at reducing the number of AEAs from nine to seven. This language was removed from the standings bill keeping the number of AEAs at nine.
7. **K-12 held harmless in mid-year budget reductions:** Legislators did not reduce previous commitments to K-12 education through another round of budget reductions.
8. **No elimination of commercial property tax backfill:** There was support to phase-out the state portion of the property tax backfill which would have led to less money to school districts. Ultimately, the legislature did not pass this bill.
9. **Bond election dates maintained:** Legislation to limit districts to just one bond election each year was introduced but ultimately defeated. Legislators heard from school board members and superintendents concerned about being able to properly plan budgets and limits placed on local control.

SAI - School Administrators of Iowa - 2018 Legislative Summary

Here are the 2018 legislative priorities as established by the SAI Legislative Committee and approved by the Executive Committee and Representative Council, and how each fared. This is not an all-inclusive/exhaustive list, but more a highlight.

Supplemental State Aid

An increase of 1% was approved. Categorical funding was also increased by 1%. While we recognize this amount is not adequate to meet district needs, we do feel fortunate that K-12 funding was not reduced, as ALL other areas of state government did receive cuts.

Operational Sharing

Was extended for an additional five years.

SAVE

SAVE passed the House with nearly unanimous support, but failed to make it to the Senate floor, even after getting through Senate Committees also with near unanimous support. Farm Bureau was on board, as were a number of other supportive entities. We'll do some digging over the summer months to see if we can learn why Senate leadership didn't bring it forward.

School Transportation Equity/Per Pupil Equity

We made some headway, but not nearly enough, with a one-time appropriation of ~\$11 million targeted at those schools with the highest transportation costs. This was a bipartisan piece of legislation, with both sides indicating they hope to keep it in place and even expand it in coming years.

PRAXIS

We helped craft legislation on the Senate side that would have provided for a one-year waiver, and also established concrete cut scores. Alternative legislation that would have removed the PRAXIS requirement completely was introduced on the House side. Ultimately, neither gained traction and were both left to die.

IPERS

No legislation was introduced.

Mental Health

Several pieces of legislation were passed in an attempt to deal with the growing mental health concerns in the state, both in and out of schools. Legislators on both sides have acknowledged that they still need to do more. Some of the flexibility legislation passed, as well as the expansion of Operational Sharing, is intended to help somewhat in addressing this issue.

Other legislation passed that impacts schools:

- **Statewide Assessments (HF 2235)** made the Iowa Assessments the official state assessment, negating the RFP process conducted by the DE.
- **Suicide Awareness (SF 2113)** requires one hour of training on suicide awareness and prevention as a part of license renewal.

SAI - School Administrators of Iowa - 2018 Legislative Summary

- **School meals (HF 2467)** The bill allows schools to use money from the flexibility accounts to pay for the costs of student meal debt. It requires schools to notify parents at least twice a year, and if the student has five unpaid lunches, of the availability of free or reduced school lunch programs. It prohibits posting lists of students who cannot pay for lunch or otherwise shaming or identifying those students or prohibiting the students from various school activities.
- **High School Collision Sports (HF 2442)** aka the concussion bill. The bill requires the Department of Public Health and IGHSAU and IHSAA to work together to develop training materials. It requires coaches and refs to complete the training every two years. Information sheets for parents and guardians must be developed and distributed. It requires a student be removed from an extracurricular contest if the student shows any sign of brain injury. Return to play/return to learn protocols must be developed and implemented. It adds liability protections for schools that have a licensed health care provider at contests, as well as liability protection for the healthcare provider.
- **School Security (SF 2364)** This bill requires public and private schools to conduct planning on emergency operations in schools by July 2019. It requires the plans to consider active shooter and natural disaster scenarios and that plans be high quality, with provisions on consultation about plans, notification of employees and other persons in the building.
- **Early Intervention & Drop Out Funds Flexibility (HF 2441)** provides a little more flexibility in the use of early intervention dollars, and removes the DE from the approval process for Drop out/At-Risk programs.
- **Omnibus (SF 475)** deals with a number of education matters, including the expansion of online learning opportunities for high school student. There are some financial literacy requirements that we'll obviously want to work to fix in the 2019 session.
- **High School Credits (SF 2318)** It deems a student at any level who completes a unit of instruction for high school graduation requirements as having completed that unit and requires the State Board of Education to adopt rules requiring that credit be issued in those instances.

PRINCIPLES AND OBJECTIVES FOR COMMUNITY RELATIONS

Successful education programs require the support of the school district community. The board addresses the importance of the role of the school district community in the school district in this series of the policy manual. The board recognizes this support is dependent on the school district community's understanding of participation in the efforts, goals, problems and programs of the school district.

In this section, the board sets out its policies defining its relationship with the school district community. In striving to obtain the support of the school district community, the board will:

- Provide access to school district records;
- Inform the school district community of the school district's goals, objectives, achievements, and needs;
- Invite the input of the school district community; and,
- Encourage cooperation between the school district and the school district community.

Approved _____

Reviewed 11/16/2015, 5/21/18

Revised _____

PUBLIC EXAMINATION OF SCHOOL DISTRICT RECORDS

Public records of the school district may be viewed by the public during the regular business hours of the administration offices of the school district. These hours are 8:00 a.m. to 5:00 p.m. Monday through Friday, except for holidays and recesses.

Persons wishing to view the school district's public records will contact the board secretary and make arrangements for the viewing. The board secretary will make arrangements for viewing the records as soon as practicable, depending on the nature of the request.

Persons may request copies of public records by telephone or in writing, including electronically. The school district may require pre-payment of the costs prior to copy and mailing.

Persons wanting copies may be assessed a fee for the copy. Persons wanting compilation of information may be assessed a fee for the time of the employee to compile the requested information. Printing of materials for the public at the expense of the school district will only occur when the event is sponsored by the school district.

Pursuant to Iowa law, the board has determined certain records need to be confidential as their disclosure could jeopardize the safety of persons or property and include, but are not limited to, the following:

- Security procedures
- Emergency preparedness procedures
- Evacuation procedures
- Security codes and passwords

It is the responsibility of the board secretary to maintain accurate and current records of the school district. It is the responsibility of the board secretary to respond in a timely manner to requests for viewing and receiving public information of the school district.

Approved _____

Reviewed 11/16/2015, 5/21/18

Revised _____

PUBLIC EXAMINATION OF SCHOOL DISTRICT RECORDS

Legal Reference: Iowa Code §§ 21.4; 22; 291.6 (2007).
1980 Op. Att'y Gen. 88.
1972 Op. Att'y Gen. 158.
1968 Op. Att'y Gen. 656.

Cross Reference: 215 Board of Directors' Records
401.5 Employee Records
506 Student Records
708 Care, Maintenance, and Disposal of School District Records
902.1 News Media Relations

NEWS MEDIA RELATIONS

The board recognizes the value of and supports open, fair and honest communication with the news media. The board will maintain a cooperative relationship with the news media. As part of this cooperative relationship, the board and the media will develop a means for sharing information while respecting each party's limitations.

Members of the news media are encouraged and welcome to attend open board meetings. The board president is the spokesperson for the board, and the superintendent is the spokesperson for the school district. It is the responsibility of the board president and superintendent to respond to inquiries from the news media about the school district.

Members of the news media seeking information about the school district will direct their inquiries to the superintendent. The superintendent will accurately and objectively provide the facts and board positions in response to inquiries from the news media about the school district.

Legal Reference: Iowa Code §§ 21.4; 22; 279.8 (2007).

Cross Reference: 902 Press, Radio and Television News Media

Approved _____ Reviewed 12/21/15, 5/21/18 Revised _____

NEWS CONFERENCES AND INTERVIEWS

The superintendent, on behalf of the board and the school district, may hold a news conference or respond to a request for an interview with the news media.

The superintendent will respond accurately, openly, honestly, and objectively to inquiries from the news media about the school district.

News conferences and interviews planned or pre-arranged for school district activities will include the board and the superintendent. News conferences for issues requiring an immediate response may be held by the superintendent. It is within the discretion of the superintendent to determine whether a news conference or interview is held to provide an immediate response to an issue.

It is the responsibility of the superintendent to keep the board apprised of news conferences and interviews.

Legal Reference: Iowa Code §§ 21.4; 22; 279.8 (2007).

Cross Reference: 902 Press, Radio and Television News Media

Approved _____ Reviewed 12/21/15, 5/21/18 Revised _____

NEWS RELEASES

The superintendent will determine when a news release about internal school district and board matters will be issued. In making this determination, the superintendent will strive to keep the media and the school district community accurately and objectively informed. Further, the superintendent will strive to create and maintain a positive image for the school district. It is the responsibility of the superintendent to approve news releases originating within the school district prior to their release.

News releases will be prepared and disseminated to news media in the school district community. Questions about news releases will be directed to the superintendent.

Legal Reference: Widmer v. Reitzler, 182 N.W.2d 177 (Iowa 1970).
Dobrovlny v. Reinhardt, 173 N.W.2d 837 (Iowa 1970).
Iowa Code §§ 21.4; 22.2 (2007).
1980 Op. Att'y Gen. 73.
1952 Op. Att'y Gen. 133.

Cross Reference: 902 Press, Radio and Television News Media

Approved _____ Reviewed 12/21/15, 5/21/18 Revised _____

LIVE BROADCAST OR VIDEOTAPING

Individuals may broadcast or videotape public school district events, including open board meetings, as long as it does not interfere with, or disrupt, the school district event and it does not create an undue burden in adapting the buildings and sites to accommodate the request.

It is within the discretion of the superintendent to determine whether the request is unduly burdensome and whether the broadcast or videotaping will interfere with or disrupt the school district event.

Videotaping of classroom activities will be allowed at the discretion of the superintendent. Parents will be notified prior to videotaping of classroom activities.

It is the responsibility of the superintendent to develop administrative regulations outlining the procedures for making the request and the rules for operation if the request is granted.

Legal Reference: Iowa Code §§ 21.4, .7; 22; 279.8 (2007).

Cross Reference: 506.2 Student Directory Information
902.1 News Media Relations
903.3 Visitors to School District Buildings and Sites

Approved _____

Reviewed 12/21/15, 5/21/18

Revised _____

SCHOOL - COMMUNITY GROUPS

The board values the participation and the support of school district-community groups, including, but not limited to, the booster club and parent-teacher organizations, which strive for the betterment of the school district and the education program. The board will work closely with these groups.

Prior to any purchase of, or fund raising for the purchase of goods or services for the school district, the group will confer with the superintendent to assist the group in purchasing goods or services to meet the school district's needs.

Funds raised by these groups for the school district may be kept as part of the accounts of the school district.

It is the responsibility of the building principal to be the liaison with the school district-community groups affiliated with the building principal's attendance center.

Legal Reference: Iowa Code §§ 279.8; 291.13 (2007).

Cross Reference: 903 Public Participation in the School District

Approved _____

Reviewed 12/21/15, 5/21/18

Revised _____

COMMUNITY RESOURCE PERSONS AND VOLUNTEERS

The board recognizes the valuable resource it has in the members of the school district community. When possible and in concert with the education program, members of the school district community may be asked to make presentations to the students or to assist employees in duties other than teaching. The school district may officially recognize the contributions made by volunteers.

Recruitment, training, utilization, and the maintenance of records for the purposes of insurance coverage and/or recognition of school district volunteers is the responsibility of the superintendent.

Legal Reference: Iowa Code §§ 279.8; 670 (2007).

Cross Reference: 603.1 Basic Instruction Program
903.3 Visitors to School District Buildings and Sites

Approved _____ Reviewed 12/21/15, 5/21/18 Revised _____

VISITORS TO SCHOOL DISTRICT BUILDINGS & SITES

The board welcomes the interest of parents and other members of the school district community and invites them to visit the school buildings and sites. Visitors, which include persons other than employees or students, must notify the principal of their presence in the facility upon arrival.

Persons who wish to visit a classroom while school is in session are asked to notify the principal and obtain approval from the principal prior to the visit so appropriate arrangements can be made and so class disruption can be minimized. Teachers and other employees will not take time from their duties to discuss matters with visitors.

Visitors will conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events. Visitors failing to conduct themselves accordingly may be asked to leave the premises. Children who wish to visit school must be accompanied by a parent or responsible adult.

It is the responsibility of employees to report inappropriate conduct. It is the responsibility of the superintendent and principals to take the action necessary to cease the inappropriate conduct. If the superintendent or principals are not available, a school district employee will act to cease the inappropriate conduct.

Legal Reference: Iowa Code §§ 279.8; 716.7 (2007).

Cross Reference: 902 Press, Radio and Television News Media
903.2 Community Resource Persons and Volunteers

Approved _____

Reviewed 12/21/15, 5/21/18

Revised _____

PUBLIC CONDUCT ON SCHOOL PREMISES

School sponsored or approved activities are an important part of the school program and offer students the opportunity to participate in a variety of activities not offered during the regular school day. School sponsored or approved activities are provided for the enjoyment and opportunity for involvement they afford the students.

Individuals are permitted to attend school sponsored or approved activities or visit the school building only as guests of the school district, and, accordingly as a condition of such permission, they must comply with the school district's rules and policies. Individuals will not be allowed to interfere with the education program, enjoyment of the students participating, other individuals or with the performance of employees and officials supervising the school sponsored or approved activity. Individuals, like the student participants, are expected to display mature behavior and sportsmanship. The failure of individuals to do so is not only disruptive but embarrassing to the students, the school district and the entire community.

To protect the rights of students to participate in the education program, or activities without fear of interference, and to permit the employees or sponsors and officials of sponsored or approved activities to perform their duties without interference, the following provisions are in effect:

- Abusive, verbal or physical conduct of individuals directed at students, employees, officials or sponsors of sponsored or approved activities or at other individuals will not be tolerated.
- Verbal or physical conduct of individuals that interferes with the performance of students, employees, officials or sponsors of sponsored or approved activities will not be tolerated.
- The use of vulgar, obscene or demeaning expression directed at students, employees, officials or sponsors participating in a sponsored or approved activity or at other individuals will not be tolerated.

If an individual becomes physically or verbally abusive, uses vulgar, obscene or demeaning expression, or in any way interrupts an activity, the individual may be removed from the event by the individual in charge of the event and the superintendent may exclude the individual from the school buildings or from future sponsored activities for a period of time not to exceed 30 calendar days

If an infraction is such that exclusion beyond 30 days is deemed necessary by the superintendent, such a recommendation shall be made to the board of education. The board will cause a notice of exclusion from the school building or from sponsored or approved activities to be sent to the individual involved. The notice will advise the individual of the school district's right to exclude the individual from school buildings, school district activities and events and the duration of the exclusion. If the individual disobeys the school official or district's order, law enforcement authorities may be contacted and asked to remove the individual. If an individual has been notified of exclusion and thereafter tries to enter a school building or attends a sponsored or approved activity, the individual will be advised that his/her attendance will result in prosecution. The school district may obtain a court order for permanent exclusion the school building or from future school sponsored or approved activities.

Approved _____

Reviewed 12/21/15, 5/21/18

Revised _____

PUBLIC CONDUCT ON SCHOOL PREMISES

Legal Reference: Iowa Code §§ 279.8; 716.7 (2005).

Cross Reference: 205 Board Member Liability
504 Student Activities
802.6 Vandalism
903 Public Participation in the School District

<p>Mentor Teacher (98% Teacher/2% Leadership) <i>with a salary supplement and additional 4 contract days</i> Up to 3 positions (\$1,000)</p>	<p>Model Teacher (100% Teacher) <i>with a salary supplement and additional 4 contract days</i> 3 positions, 1 per building (\$1,000)</p>	<p>Lead Teacher (100% Teacher) <i>with a salary supplement and additional 3 contract days</i> 11 Positions (\$750)</p>
<p>Purpose: To provide assistance, leadership, advice, and instructional strategies & support for initial teachers new to CCSD and teachers new to the district.</p>	<p>Purpose: To collaborate with instructional coaches to create professional learning environments guided by collaboration, high expectations, equity, ongoing inquiry, and reflection.</p>	<p>Purpose: To collaborate and work with instructional coaches in leading district departments in the development of best instructional practices that support district goals and curriculum.</p>
<p>Duties include but are not limited to:</p> <ul style="list-style-type: none"> • attend mentor/mentee training and leadership trainings offered by AEA • meet daily for first 2 weeks of school • meet weekly to collaborate with mentee • observe mentee followed by a post-observation collaboration and coaching once a month • provide mentee with leadership guidance in the district initiatives • collaborate with mentee in the planning, monitoring, reviewing, and implementing of best instructional practice, classroom management, and organizational strategies • assist mentee in collecting and analyzing classroom student data • provide support through APL training, collaborative planning, modeling, and co-teaching • teachers new to the district - 1/2 day duty <p>*Mentoring assignments will be determined by the TLC committee based on district needs. Applications will be accepted and reviewed in the spring. Mentoring assignments will be determined at the beginning of the school year.</p>	<p>Duties include but are not limited to:</p> <ul style="list-style-type: none"> • plan/assist with professional development • meet weekly with instructional coaches • assist with carrying out building initiatives • model teachers and classroom teachers work collaboratively to examine the work of students in teachers' classrooms to discover student learning needs and determine how best to address them • demonstrate best practice in classroom teaching • provide resources for classroom teachers • demonstrate planning and instruction for classroom teachers • discuss instructional strategies to bring into the classrooms • serve as early implementers of new curriculum and technology • support the implementation of effective instructional and APL strategies 	<p>Duties include but are not limited to:</p> <ul style="list-style-type: none"> • lead departmental meetings during professional development breakout time • lead departmental meetings (minimum of three) throughout the school year to help facilitate collaboration in individual departments: English, Mathematics, Science, Social Studies, Fine Arts, Career & Technical Education, Foreign Language, Counseling, Special Education, Early Childhood Development, Physical Education/Health • serve as early implementers of new curriculum and technology • meet monthly with instructional coaches • assist/plan professional development • assist instructional coaches in planning curriculum phases for each department • assist instructional coaches in purchase/ordering curriculum materials • demonstrate best practice in classroom teaching • engage in the research of best educational practices for the district through methods such as book studies, attending conference, peer- reviewed journal research, etc.

<p>BLT Teacher (100% Teacher) <i>with a salary supplement for monthly meetings</i> Up to 18 positions, 6 per building (\$250)</p> <p>Purpose: To collaborate and work with building principals to establish, discuss, and carry out building initiatives.</p> <p>Duties include but are not limited to:</p> <ul style="list-style-type: none"> ● give input on professional development, school climate, and other building issues ● meet monthly with building principals ● establish, discuss, and carry out building initiatives ● assist with general school improvement process to analyze the school's effectiveness based on relevant data ● facilitate communication between teachers and administration ● demonstrate best practice in classroom teaching ● serve as early implementers of new curriculum and technology 	<p>School Improvement Teacher (100% Teacher) <i>with a salary supplement and additional 4 contract days</i> 3 positions, 1 per building (\$1,000)</p> <p>Purpose: To collaborate and work with building principals and instructional coaches to create school improvement plans by analyzing formative and summative student achievement data.</p> <p>Duties include but are not limited to:</p> <ul style="list-style-type: none"> ● assist classroom teachers with the use of data to improve student learning (SAT, I-Plans, interventions, etc.) ● meet bi-weekly with building principals and instructional coaches ● establish, discuss, and carry out building initiatives ● work collaboratively to create, facilitate, and assess school improvement plans ● demonstrate best practice in classroom teaching ● serve as early implementers of new curriculum and technology ● plan/assist instructional coach with building level testing ● analyze formative and summative student achievement data 	<p>Communication Teacher (100% Teacher) <i>with a salary supplement and additional 4 contract days</i> 3 positions, 1 per building (\$1,000)</p> <p>Purpose: To collaborate and work with building principals and instructional coaches in reporting to stakeholders through various platforms that support the district goal of communication.</p> <p>Duties include but are not limited to:</p> <ul style="list-style-type: none"> ● report to stakeholders through presentations, district website, social media, and local media ● collaborate with building principals and instructional coaches to assist/plan building communication ● discuss social media and education trends ● serve as early implementers of new curriculum and technology ● demonstrate best practice in classroom teaching ● establish, discuss, and carry out building initiatives ● meet bi-weekly with building principals and instructional coaches
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(TK-12 Tech) Instructional Coach (100% Leadership)
with a salary supplement and additional 15 contract days
 Linda Ducommun (\$5,000)

Purpose: To promote implementation of technology as a tool for improving instruction and increasing student achievement by researching and helping teachers integrate new facets of technology into their classrooms while providing training and assistance in these endeavors.

To promote implementation of Common Core and state standards by assisting teachers and administration in dissecting standards to guide identification of essential knowledge and skills and to help adjust curriculum accordingly.

Instructional Coach roles at right >

- Tech Integration roles:
- discuss social media and education trends
 - discuss effective implementation of technology
 - provide resources for classroom teachers
 - demonstrate planning and instruction for classrooms and model teachers
 - plan and deliver technology activities regarding the integration of technology in the classroom
 - collaborate with classroom teachers modeling multiple strategies for infusing technology into current teaching practices
 - engage in the development and integration of technology into the curriculum
 - assist in the implementation of the 1:1 technology initiative
 - collaborate with Technology Director in the implementation of the district initiatives

(TK-12) Instructional Coach (100% Leadership)
with a salary supplement and additional 15 contract days
 Jan Tjeerdsma, Natalie Barkley (\$5,000)

Purpose: To support the implementation of effective instructional strategies.

To promote implementation of Common Core and state standards by assisting teachers and administration in unpacking standards to guide identification of essential knowledge and skills and to help adjust curriculum accordingly.

Duties include but are not limited to:

Meet with principals at each level once per week to:

- establish, discuss, and carry out building initiatives
- share best practice research
- analyze school data
- discuss and narrow down curriculum and instruction
- discuss social media and education trends

Meet with other instructional coaches to:

- assist with classroom teacher goals as requested
- assist with carrying out building initiatives and professional development
- discuss ways to facilitate a better understanding of the structure of the written, taught, and tested curriculum for classroom teachers

- demonstrate planning and instruction for classroom and model teachers

Meet with model (3), school improvement (3) and communication teachers (3):

- develop a Teacher Leadership Compensation Survey to provide feedback to district administration
- discuss instructional strategies to bring into the classrooms
- provide resources for classroom teacher
- analyze formative and summative student achievement data

Additional Duties:

- study research-based classroom strategies based off of district wide student data and explore which instructional methodologies are appropriate for our school
- collaborate with the School Improvement teacher regarding the collection and analysis of district student achievement data
- collaborate with other instructional coaches on collecting and analyzing data specific to the initiatives
- attend AEA/State training on district initiatives and teacher leadership
- collaborate with teachers to support classroom management, positively recognize appropriate student behavior, and effectively deal with challenging student behavior (APL)
- collaborate with administration and other instructional coaches in planning, delivering, and implementing PD activities to support district initiatives and teacher leadership
- oversee curriculum outlining & alignment to the Iowa Core through use of curriculum alignment tools
- collaborate with district administration to monitor the TLC plan
- assist lead teachers in purchasing/ordering curriculum materials
- collaborate with other teacher leaders (model, lead, mentor, school improvement, and communication)
- report to stakeholders through presentations, district website and local media

Preliminary Master Planning Issues

Master Planning

Facility Sub-Committee Meeting

5/9/18

- What time frame is the District interested in planning? 5 yrs/10 yrs

Facility Issues

- Collaboration/Partnerships with WITCC
 - Use of facilities
 - Partnership on programs
- Feasibility of a New High School
 - Additions/renovations and demolition of oldest facilities
 - Complete replacement
 - Financial issues
 - State law
- Athletic facilities – track & field, tennis courts
- Maintenance facilities – bus barn repairs?
- Possible District mergers – any possibilities?
- Buy property for future use – any reason to consider?
- District-Wide deferred maintenance program
 - Yearly maintenance costs, budgeting & funding
 - 2-3 year building rotation, building & grounds
- Address FCA recommendations and phasing
 - Develop a plan for prioritizing & addressing issues
- Future educational program needs – expanded career education? Others?

Other Issues

- Continuing growth projections – flat to 1% growth projected
- Rising construction costs/inflation – 5% - 8% annually expected. Could vary wildly dependent of MANY factors.
- Future of SAVE tax extension
- Other funding sources – donations, grants, construction rebates
- State law issues limiting school districts from keeping up with facility needs

What if bond issue fails?

- Re-run bond issue
- Scaled back plans
- Go back to Board Facility Committee plan for upgrades at buildings
- Address FCA recommendations and phasing for improvements



Cherokee Community School District

"Empowering Learners"

Kimberly Lingenfelter
Superintendent

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Cherokee, Iowa 51012
Phone: 712-225-6767
Fax: 712-225-6769
klingenfelter@ccsd.k12.ia.us

CHEROKEE COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION

RESOLUTION OF ACKNOWLEDGEMENT

BE IT RESOLVED, that the Board of Education of the **CHEROKEE COMMUNITY SCHOOL DISTRICT**, recognizes the **CHEROKEE EDUCATION FOUNDATION and FOUNDATION DONORS/SUPPORTERS. CHEROKEE EDUCATION FOUNDATION and FOUNDATION DONORS/SUPPORTERS** have positively impacted school climate by providing funding to assist with special educator requests for projects and purchases for students. A **Big Braves THANK YOU** is extended to **CHEROKEE EDUCATION FOUNDATION and FOUNDATION DONORS/SUPPORTERS** for their generous monetary student gift!

SO BE IT RESOLVED: May 21, 2018

President

Vice-President

Member

Member

Member

Administration & Directors

Wade Riley - Principal - Washington High
Scot Aden - Principal - Cherokee Middle School
Valery Fuhrman - Principal - Roosevelt Elementary
Josh Landhuis - Activities Director

Board of Education

Laura Dawson - President
Logan Patterson - Vice President
Paul Fuhrman
Laura Jones
Charles Wulfesen
Joyce Lundsgaard, Secretary

2018-19 Extra Curricular Contracts

Basketball

Varsity Hurd/Hagberg
Assistant/JV Nixon/Slaughter
9th
JH Johnson/Westhoff
Mongan/Stephens

Baseball/Softball

Varsity Ege/Nixon
Assistant/JV Kirkeby/Slaughter
9th

Football

Varsity Schipper
Assistant Rapp
10th/JV Koedam/Nixon
9th Stephens
7th/8th Johnson/Westhoff/Wood

Track

Varsity Leonard/Schipper
Assistant/JV Lee/Hoskinson
7th/8th Ellis/Hummel
Rapp/Westhoff

Volleyball

Varsity Anderson
Assistant/JV Ohlendorf
9th Lundell
CMS Perry/Henke/Lubeck/Stoneking

Wrestling

Varsity Todd
Assistant/JV Dreckman
MS Wrestling Wood

Golf-Varsity DeVos/Sarchet
Tennis- Varsity Zelle/Vannatta
X-Country- Varsity Hoskinson
Assistant X-Country Ellis
WHS Weights Schipper/Todd

Music

WHS Instrumental Vannatta
WHS Instrumental/Summer Vannatta
CMS Instrumental Kingdon
CMS Instrumental/Summer Kingdon
WHS Vocal Lickiss
CMS Vocal 7th/8th Lickiss
CMS Vocal 5th/6th

Other

Individual Speech De Vos
Group Speech De Vos
Asst. Individual Speech De Vos
Asst. Group Speech De Vos/Clyde
Jets De Vos
WHS Play Director (each)
CMS Play Director Wood
Drill Team
Yearbook Alquist
Prom Timmerman
Football Cheerleader (9-12) Hammen
Basketball Cheerleader (9-12)
Wrestling Cheerleader (9-12) Brunsting
Spanish Club McDermott-Ebert
Art Club
FCCLA
FFA Barnes
WHS FTC Head Coach McDermott-Ebert
WHS FTC Assistant Coach Ebert
WHS Student Council Engelke
CMS Student Council Haack
CMS Lego League Groepper/
CMS Hawkeyes Rochleau
Special Olympics Fuller
WHS Book Club White
The Hub
Quiz Bowl Fowler/Engelke
NHS Barkley/White

INTANGIBLE ASSETS

GASB Statement 51, *Accounting and Financial Reporting for Intangible Assets*, is effective **beginning July 1, 2009** (FY 2010).

For districts reporting on the accrual basis of accounting, the cumulative effect, if any, of applying this Statement will require a restatement of beginning net assets, fund balances, or fund net assets (as appropriate). **This means that certain intangible assets (and related amortization) in existence from July 1, 1980 to June 30, 2009 may need to be reported as the beginning (July 1) balance for intangible assets for FY 2010.** See section entitled "Retroactive Reporting" for further details. This sample policy was adapted for LEAs and AEA's by the State Auditor's Office using the County Finance Committee's Sample County Intangible Assets Policy.

Identifiable

An intangible asset should be recognized in the statement of net assets only if it is **identifiable** which means the asset is either:

- a) separable (i.e. it can be separated/divided from the government and sold, transferred, licensed, rented or exchanged) or
- b) arose from contractual or other legal rights, regardless of whether those rights are transferable or separable.

Criteria

GASB Statement 51 defines intangible assets as assets that are **identifiable** and possess all of the following characteristics:

- lack of physical substance,
- nonfinancial nature (not in monetary form like cash or investment securities) and
- initial useful life extending beyond a single reporting period.

Examples of intangible assets include easements, land use rights (i.e. water rights, timber rights and mineral rights), patents, trademarks and copyrights. **In addition, intangible assets include computer software that is purchased, licensed or internally generated (including websites) as well as outlays associated with an internally generated modification of computer software.**

Intangible assets can be purchased or licensed, acquired through nonexchange transactions or internally generated.

All intangible assets subject to the provisions of GASB Statement 51 should be classified as capital assets. Accordingly, existing authoritative guidance related to the accounting and financial reporting for capital assets (i.e. recognition, measurement, presentation, disclosure, etc.) should be applied to intangible assets as applicable.

Exclusions

GASB Statement 51 applies to all intangible assets except: (a) assets acquired or created primarily for purposes of directly obtaining income or profit (these intangible assets should be considered investments), (b) assets from capital lease transactions reported by lessees, except licensing agreements to lease commercially available computer software, and (c) goodwill created through the combination of a government and another entity.

Threshold for Capitalization

The establishment of an intangible asset capitalization threshold policy has been recommended by the County Finance Committee and adapted for LEAs and AEAs. The policy should be approved by the Board of Education. The threshold is to be consistently applied by all departments and offices of the District for financial reporting purposes. All intangible assets **at or above** \$75,000 must be reported for the audit and Certified Annual Report (CAR), all other intangible assets are excluded.

Measurement/Recognition

Effective July 1, 2009, intangible assets exceeding the District's threshold should be recorded at actual historical cost. For business-type activities and enterprise funds capitalized interest and ancillary charges, if any, should be included in the historical cost.

Only direct costs will be capitalized (indirect costs will not be included).

Intangible assets received in a nonexchange transaction (i.e. donated) are to be recorded at their estimated fair value at the time of acquisition.

- The fair value of an asset is the amount at which the asset could be exchanged in a current transaction between willing parties, other than in forced or liquidation sale. Therefore, it would be inappropriate to arbitrarily assign a nominal value to a donated intangible asset without applying a rational technique to estimate its fair value.

The threshold for intangible assets applies to individual assets and it is not acceptable to account for items in aggregate to meet the threshold limitations.

For **internally generated intangible assets** (see next page), outlays incurred by the government's personnel, or by a third-party contractor on behalf of the government, for development of internally generated intangible assets should be capitalized.

For **internally generated computer software**, outlays incurred during the application development stage (see next page) will be capitalized if they exceed the threshold. These outlays include the initial purchase of the computer software/license and modifications made to the software before it is placed into operation. The initial purchase of the software/license and modifications made should be analyzed separately for capitalization purposes (do not aggregate).

- Costs incurred prior to July 1, 2009, for internally generated computer software projects in the application development stage will not be capitalized. However, costs incurred July 1, 2009 and beyond, for these projects will be capitalized if exceeding the District's threshold.

Computer software licenses purchased/renewed will not be aggregated. Each individual license purchased/renewed will be measured against the District's threshold and the useful life must extend beyond a single reporting period in order for the license to be capitalized.

Internally Generated Intangible Assets

Internally generated intangible assets are created or produced by the government or an entity contracted by the government, or they are acquired from a third party but require more than minimal incremental effort on the part of the government to begin to achieve their expected level of service capacity.

Outlays related to the development of an internally generated intangible asset that is **identifiable** should be capitalized only upon the occurrence of all three of the following:

Specified-Conditions Criteria

- a) Determination of the specific objective of the project and the nature of the service capacity that is expected to be provided by the intangible asset upon completion of the project.
- b) Demonstration of the technical or technological feasibility for completing the project so that the intangible asset will provide its expected service capacity.
- c) Demonstration of the current intention, ability, and presence of effort to complete or, in the case of a multiyear project, continue development of the intangible asset.

Only outlays incurred subsequent to meeting the above criteria should be capitalized; outlays incurred prior to this point should be expensed.

Internally Generated Computer Software

Computer software is considered internally generated if it is developed in-house by the government's personnel or by a third-party contractor on behalf of the government.

Commercially available software that is purchased or licensed by the government and modified using *more than minimal incremental effort* before being put into operation should be considered internally generated.

The development and installation of internally generated computer software can be grouped into three stages:

- 1) **Preliminary Project Stage:** involves conceptual formulation and evaluation of alternatives, determination of the existence of needed technology and final selection of alternatives for development of the software. *Expense* all outlays in this stage.
- 2) **Application Development Stage:** includes the design of the chosen path (i.e. software configuration, software interfaces), coding, installation to hardware, and testing. Data conversion activities could be included in this phase if those activities are deemed necessary to make the software operational. *Capitalize* all outlays incurred during this stage once the *Specified-Conditions Criteria* are met. (Note: the *Specified-Conditions Criteria* are considered met when the Preliminary Project Stage is complete and management authorizes/commits to funding the project.) Capitalization should cease when the computer software is substantially complete and operational.

- 3) **Post-Implementation/Operation Stage:** includes application training and software **maintenance**. Data conversion activities would be included in this stage if not deemed necessary to make the software operational. *Expense* all outlays in this stage.

Outlays associated with an internally generated modification of computer software that is already in operation should be capitalized if the modification results in any of the following:

- a) increase in functionality of the software (able to perform tasks that it was previously incapable of performing),
- b) increase in efficiency of the software (increase in level of service provided without the ability to perform additional tasks) or
- c) extension of the estimated useful life.

If the modification does not result in any of the three outcomes, the modification should be considered maintenance and expensed accordingly.

Amortization (Use Straight-Line Method)

The useful life of an intangible asset that arises from contractual or other legal rights should not exceed the period to which the service capacity of the asset is limited by those contractual or legal provisions. Contract renewal periods may be considered in determining the useful life of the intangible asset if there is evidence the government will seek and be able to achieve renewal and the anticipated outlay for renewal is nominal in relation to the level of service capacity obtained.

If there are no legal, contractual, regulatory, technological or other factors that limit the useful life of an intangible asset, then the intangible asset should be considered to have an indefinite useful life and no amortization should be recorded.

A useful life that must be estimated does not mean indefinite useful life.

Impairment

If changes in factors and conditions result in the useful life of an intangible asset no longer being indefinite, the asset should be tested for impairment because a change in the expected duration of use of the asset has occurred. The carrying value of the intangible asset, if any, following the recognition of any impairment loss should be amortized in subsequent reporting periods over the remaining estimated useful life of the asset.

A common indicator of impairment for internally generated intangible assets is development stoppage, such as stoppage of development of computer software due to changes in the priorities of management.

Retroactive Reporting

The District will not retroactively report the following intangible assets:

- 1) Those considered to have indefinite useful lives as of June 30, 2009.
- 2) Those that would be considered internally generated as of June 30, 2009.
- 3) Costs incurred prior to July 1, 2009, for **internally generated computer software projects** in the application development stage will not be capitalized. However, costs incurred July 1, 2009 and beyond, for these projects will be capitalized if exceeding the District's threshold.

Intangible assets (and related amortization) requiring retroactive reporting (for the period July 1, 1980 through June 30, 2009) will be reported at actual historical cost. **This includes purchased software that is still in use, even if fully amortized as of June 30, 2009.** [Note: Phase 3 districts are not required to retroactively report any intangible assets.]

NOTE: If actual historical cost cannot be determined for these intangible assets due to lack of sufficient records, estimated historical cost will be used.

Miscellaneous

This policy must be applied to all intangible assets. If an intangible asset that meets the threshold criteria is fully amortized, the asset must be reported at the historical cost and the applicable accumulated amortization must also be reported. It is not appropriate to “net” the intangible asset and amortization to avoid reporting.

When intangible assets are sold or disposed of, it is necessary to calculate and report a gain or loss in the statement of activities. The gain/loss is calculated by subtracting the net book value (historical cost less any accumulated amortization) from the net amount realized on the sale or disposal.

BUILDINGS & SITES ADAPTATION FOR PERSONS WITH DISABILITIES

The board recognizes the need for access to its buildings and sites by persons with disabilities. School district buildings and sites currently in use will be altered to be accessible to persons with disabilities unless the alteration would cause an undue hardship for the school district. Renovated and new buildings and sites will be accessible to persons with disabilities.

It is the responsibility of the superintendent, upon board approval, to take the necessary action to ensure school district buildings and sites are accessible to persons with disabilities.

Legal Reference: 29 U.S.C. §§ 621-634 (2012).
42 U.S.C. §§ 12101 *et seq.* (2012).
Iowa Code chs. 104A; 216 (2013).

Cross Reference: 102 Equal Educational Opportunity
603.3 Special Education

Approved _____

Reviewed _____

Revised _____